
ALEXANDER THUWAINI

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PROFESSIONAL SUMMARY

A result-driven and dynamic professional with vast experience in the IT and Accounting industry.

Adept in transforming conceptual visions into refined, functional solutions, enhancing user experience, and fortifying data integrity. Excelling at turning complex data into actionable business strategies that align with company goals and objectives. Possessing a versatile background in accounts payable/receivable and payroll. A proven track record for expertly managing invoices, reconciling vendor statements, and playing a crucial role in month-end closing procedures. Currently pursuing a Master's of Science in Accounting at Wayne State University. With a focus on contributing to operational efficiency and overall organizational performance.

PROFESSIONAL EXPERIENCE

Digital Creator

10/2015 – 02/2023

Graphics Media Group

West Bloomfield

- Applied programming and coding expertise to actualize conceptual visions, leveraging a profound understanding of software architecture to convert intricate algorithms into refined, functional solutions.
- Engineered applications aimed at elevating efficiency and enriching user experience through meticulous attention to detail.
- Orchestrated the management of back-end intricacies to uphold data integrity and fortify security measures.
- Proficiently utilized Monday.com and Zoho CRM systems in daily operations, strategically leveraging these platforms for efficient project management, customer relationship management, and workflow optimization.
- Successfully established and cultivated Software as a Service (SaaS) platforms, fostering overall team advancement.
- Initiated and executed strategic measures that improved team efficiency and connectivity utilizing a cost-conscious approach by opting in-house development over external subscriptions.
- Spearheaded the management of software development through the implementation of in-house solutions, resulting in substantial cost reductions compared to external subscription models.
- Oversaw coding challenges with a commitment to innovation, consistently pursuing opportunities for continuous improvement.

Sales Executive

01/2012 – 01/2022

Level One Card Services

West Bloomfield

- Created a substantial increase in revenue by strategically acquiring key merchants and tailoring solutions to meet specific client needs.
- Generated business growth within a technology-driven landscape, leveraging market insights and strategic initiatives.
- Successfully spearheaded and cultivated prosperous ISV partnerships, aligning strategic objectives for mutual benefit.
- Navigated the intricacies of integrating software solutions into diverse ecosystems, ensuring seamless operational fusion for enhanced efficiency.
- Oversaw stakeholder relations, communicating the value of sophisticated technical solutions to non-technical stakeholders, resulting in a notable uptick in software adoption rates.
- Coordinated with a diverse array of stakeholders, adeptly translating intricate technical details into compelling, value-driven propositions that resonated across varied audiences.
- Utilized extensive expertise in Independent Software Vendor (ISV) sales, showcasing a deep comprehension of the symbiotic relationship between technology and business expansion.

Accounting

2017 – 02/2020

Smart Tax

Detroit

Accounts Payable/Receivable Clerk

- Orchestrated the management and processing of invoices, ensuring precision in billing and prompt payment execution.
- Conducted reconciliation of vendor statements, addressing and resolving payment-related complaints or discrepancies.
- Coordinated on month-end closing procedures, contributing to the accurate preparation of financial statements.
- Handled preparing financial documents, including balance sheets, income statements, and other pertinent financial reports.
- Executed routine ledger maintenance and proficiently posted journal entries to uphold the integrity of financial records.
- Oversaw the strategic preparation of budgets and actively participated in expense management activities to foster fiscal responsibility and adherence to financial goals.

Payroll Assistant

- Administered payroll processing for employees, ensuring meticulous adherence to tax laws and company policies to guarantee compliance and accuracy.
- Systematically maintained employee records, proficiently calculating deductions and benefits in accordance with guidelines.
- Compiled and generated detailed reports outlining earnings, taxes, deductions, and leave to provide insightful and precise summaries for internal reporting and compliance purposes.

Tax Assistant

- Collaborated in the meticulous preparation of individual and corporate tax returns, demonstrating proficiency in navigating complex tax codes and regulations.
- Conducted research on evolving tax regulations, ensuring the team remained abreast of the latest updates and compliance requirements.
- Provided valuable support to clients by offering insights into tax planning strategies and facilitating compliance measures, contributing to their financial stability and regulatory adherence.

Financial Analyst

- Employed advanced financial analysis techniques to scrutinize financial data, developing intricate models that served as a foundation for informed decision-making processes.
- Produced monthly, quarterly, and annual reports, highlighting pertinent trends and variances to offer actionable insights to key stakeholders.
- Engaged in collaborative efforts with senior management, actively contributing to the formulation of cost reduction strategies and operational efficiency improvements, thereby enhancing overall organizational performance.

E D U C A T I O N

Master's of Science in Accounting

Wayne State University

Expected Graduation: 01/2025

Detroit

Bachelor of Science in Business Administration

Wayne State University

2023

Detroit

S K I L L S

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|-------------------------------|-------------------------|-------------------------|--------------------------|
| • Programming and Coding | • Software Architecture | • Project Management | • Stakeholder Relations |
| • Financial Analysis | • Financial Forecasting | • Digital Data Analysis | • Budget Management |
| • Accounts Payable/Receivable | • Payroll Processing | • Tax Preparation | • Operational Efficiency |

T E C H N I C A L S K I L L S

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|----------|--------------|-------------------|--------------------|
| • Python | • Java | • C++ | • HTML |
| • CSS | • JavaScript | • Zoho CRM System | • Microsoft Office |